How Do I Register for Classes?

1. Once you have logged into Pioneer Pass, you will be at the main menu. Click the Students button.

2. At the Student menu, click on Register for Sections. NOTE: This link will only be available during Early Registration and Registration days.
3. Choose the first option listed to **Search and Register** for classes.

![Search and Register screenshot](image1)

4. Select the **Term** and **Subject** to search for, then click **Submit**.

**NOTE:** You can search for multiple sections such as ART, HIS, & ENG at the same time.
5. **Choose the section(s) that you would like to register for from the results and click Submit.**

### Example 1:

**Section Selection Results**

<table>
<thead>
<tr>
<th>Term</th>
<th>Status</th>
<th>Section Name and Title</th>
<th>Location</th>
<th>Meeting Information</th>
<th>Faculty</th>
<th>Available/Capacity</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 2020</td>
<td>Open</td>
<td>BIO 144-21</td>
<td>Main Campus</td>
<td>06/01/2020-07/10/2020</td>
<td>To be announced</td>
<td>24 / 24</td>
<td>3.00</td>
</tr>
<tr>
<td>Summer 2020</td>
<td>Open</td>
<td>BIO 144-22</td>
<td>Main Campus</td>
<td>06/01/2020-07/10/2020</td>
<td>To be announced</td>
<td>24 / 24</td>
<td>3.00</td>
</tr>
</tbody>
</table>

**Step 2: Click Submit**

### Example 2:

**Section Selection Results**

<table>
<thead>
<tr>
<th>Term</th>
<th>Status</th>
<th>Section Name and Title</th>
<th>Location</th>
<th>Meeting Information</th>
<th>Faculty</th>
<th>Available/Capacity</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 2020</td>
<td>Open</td>
<td>BIO 144-41</td>
<td>Main Campus</td>
<td>06/01/2020-07/10/2020</td>
<td>To be announced</td>
<td>24 / 24</td>
<td>3.00</td>
</tr>
</tbody>
</table>

**Step 2: Click Submit**
6. Register for the section(s) you have selected by choosing Register in the drop down box either next to each class OR at the top of the screen and click Submit. You will receive an error message if you choose Register in both places.

Example 1:
7. The next page will show confirmations for classes you have been registered for, as well as any errors due to pre-requisite issues, class conflicts, or classes not being currently available for registration. Please pay attention to any messages listed in red since these will stop you from registering for specific sections.
Example 1:

Register and Drop Sections

**ERG 114-01** You can't place ERG 114-01 on the schedule at this time

If you cannot register for a class at this time, you will see the message listed above. Other errors may show prerequisite problems or class conflicts.

Example 2:

Registration Results

Review the messages highlighted in yellow to see if you have been successfully registered for class.

Term | Status | Pass/Fail | Section Name and Title | Location | Meeting Information | Faculty | Credits | CEUs
---|---|---|---|---|---|---|---|---
Summer 2009 | Registered to Confirm | | ERG 114-1 | Western Piedmont Main Campus | 6/9/2009-7/10/2009 Classroom Hours: Monday, Wednesday, Thursday, Friday 10:00-11:30, Friday 1:00-2:30 | To be Announced | 3.00 | 0.00

Here are all the sections for which you are currently registered.

Term | Pass/Fail | Section Name and Title | Location | Meeting Information | Faculty | Credits | CEUs
---|---|---|---|---|---|---|---
Summer 2009 | | ERG 114-1 | Western Piedmont Main Campus | 6/9/2009-7/10/2009 Classroom Hours: Monday, Wednesday, Thursday, Friday 10:00-11:30, Friday 1:00-2:30 | To be Announced | 3.00 | 0.00

Any sections you just registered for will be listed in 2 places.

Term | Status | Section Name and Title | Location | Meeting Information | Faculty | Credits | CEUs
---|---|---|---|---|---|---|---
Winter 2009 | | ERG 114-1 | Western Piedmont Main Campus | 11/13/2009-12/14/2009 Lab/Shop Hours: Tuesday, Thursday 11:00-12:30, Monday 1:00-2:30 | J. Dake | 1.00 | 0.00

There are all the sections for which you are currently registered.

Term | Status | Section Name and Title | Location | Meeting Information | Faculty | Credits | CEUs
---|---|---|---|---|---|---|---
Summer 2009 | | You are not currently enrolled in any courses. | | | | |
8. At this point, you can continue registering for additional sections by following these same steps, or you can check your schedule to make sure classes you registered for are appearing correctly.